**SUGGESTIONS/COMPLAINTS/GRIEVANCES**

Suggestions for improvement can be made to your immediate supervisor, department director, Human Resources, and/or the Director of Administration.

Problems or complaints involving a claim of discrimination should be reported immediately to your immediate supervisor and Human Resources. Staff Grievance procedure can be located at: https://www.hr.utah.edu/employeeRelations/staffGrievance.php

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Christy Dunn